

FINAL ASSESSMENT CIRCULAR

Grades VI-VIII

Dear Parents,

Please make a note of the important points given below:

1. The final term written assessment will begin from **Friday, 5th March 2021**. The date-sheet has been given with this document and has been uploaded on the website and also on the parent portal. Please refer to the Blue print uploaded along with this document for the weightage of marks for each subject.
2. **The written assessments will be conducted online.** The procedure for conduct of assessment will be similar to that of the assessments conducted earlier. The question paper will be assigned/ uploaded in the google classrooms. The students will write on loose sheets and upload the soft copy/images in the classroom at the designated time.
3. The timings for the written assessment will be from **9:00 am to 12:30 pm**. Students will log into their respective subject classrooms at 8:50 am.
 - Reading time will be from 9:00 – 9:15 am.
 - Writing time 9:15 am to 12:15 pm.
 - uploading of the PDF images/mailing the images-12:15-12:30 pm

4. Hard copies of the answer-sheets too will have to be submitted in the school. Kindly note the uploading/mailing of answer-sheets is essentially to ensure timely submission. **Teachers will evaluate only the hard copies of the answer sheets.** You are requested to put the answer-sheets in one or two envelope/s, write the name, class and section of the child clearly on the envelope and drop the answer-sheets in the school on---

- I. **Thursday, 11 March (between 8 am-2 pm) –All Classes (answer-sheets of the three subjects)**
- II. **Thursday, 18 March (between 8 am-2 pm) –All Classes (answer-sheets of the remaining subjects)**

In case your ward is not in Delhi during the examination period, you may courier the answer-sheets to the school. Please ensure timely submission of hard copies of answer-sheets. Delay in submission will result in delay in evaluation and hence delay in the declaration of final result of your ward.

5. There will be regular online classes till **Wednesday 3rd March, 2021**. Thursday, 4th March will be a preparatory leave for students. Thereafter, non-evaluation days during examination period will be preparatory leave for students.
6. **Retest of the final term examination will not be conducted under any circumstances.** However, neutralisation of marks will happen in case prior approval for leave has been taken from the school.
7. Report cards will be uploaded on the parent portal on Thursday, 1st April, 2021 by 2:00 p.m.
8. In addition to uploading of the report cards on the parent portal, **a PTM too will be held in the school on Saturday, 3rd April, 2021, if you so wish to meet the teachers.** The time slots for the same will be shared later.
9. Final examination syllabus, date-sheet, blue prints of question papers have been uploaded along with this document. You can find them on the school website too under the “Downloads” link.
10. **Pls ensure that your ward prepares for/writes these examinations with utmost sincerity. Not preparing well will have an impact on his academic performance next year. We request you to, if possible, invigilate on our behalf.**

Regards

Class Teacher

ANNUAL EXAMINATION 2020-21

DATE SHEET

| Date of Exam | VI | VII | VIII |
|--|------------------------------------|------------------------------------|------------------------------------|
| 5th March 2021 FRIDAY | SCIENCE | ENGLISH | HINDI |
| 8th March 2021 MONDAY | MATHEMATICS | SOCIAL SCIENCE | SOCIAL SCIENCE |
| 10th March 2021 WEDNESDAY | ENGLISH | HINDI | SANSKRIT/FREN CH/GERMAN |
| 12th March 2021 FRIDAY | HINDI | SANSKRIT/FREN CH/GERMAN | SCIENCE |
| 15th March 2021, MONDAY | SOCIAL SCIENCE | SCIENCE | MATHEMATICS |
| 17th March, 2021 WEDNESDAY | SANSKRIT/FREN CH/GERMAN | MATHEMATICS | ENGLISH |